

**SCHEDULE G – APPLICATION FOR AN ADDITIONAL FACULTY SERVICE AREA**

Application for an  
Additional Faculty Service Area

Name: \_\_\_\_\_ ID#/SSN: \_\_\_\_\_  
(Please Print)

Article 13.9 of the CRFO contract details the process for obtaining additional faculty service areas. Please list the requested information below and attach any necessary documentation. The request should be forwarded to the Director, Human Resources for processing.

Faculty Service Area Requested: \_\_\_\_\_

Discipline MQ: \_\_\_\_\_  
Discipline Date approved

Qualifying load: 1) \_\_\_\_\_  
Semester Course

\_\_\_\_\_  
Course

2) \_\_\_\_\_  
Semester Course

\_\_\_\_\_  
Course

\_\_\_\_\_  
Employee Signature Date Submitted

Approval:

\_\_\_\_\_  
Director, Human Resources Date

\_\_\_\_\_  
Entered on FSA Seniority Listing

\_\_\_\_\_  
Notification Letter dated \_\_\_\_\_